EMPANELMENT DATA FORM FOR NEW PLHA Networks

Section A: Basic Information
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1. Name of the Organisation : _____

2. Postal Address : _____

                                PIN: District:

                               _____

3. Telephone : Telex   Fax   E-mail

4. Legal status :( ) Society   ( ) Company   ( ) Others (specify)

5. Registration Details : Registered on   (Date)

       By _____

6. Contact person : _____

     Designation : _____

Section B: Organisational Background
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7. Assets/Infrastructure of the organisation

          Category   Worth in rupees

       (eg. Land, building)

8 a. Please provide details, regarding the annual budget of your organisation.

Year	Source	Amount
2008-09		
2007-08		
2006-07		

8.b.: Whether blacklisted by CAPART or any other government organization in the past? If yes, provide details:

Section C: Current Programmes being run by the organization

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9. Geographical location of Work - List Village, Panchayat, Block, Taluk/Sub-Division,

   District (Each location should be separately specified)

   _____

10. Population with which they are presently working:

   ( ) Rural/Urban   :

   ( ) Socio-economic group   :

   ( ) Occupational group   :

   ( ) Sex groups   :

   ( ) Students/Educational

                    Institution :

   ( ) Youth   :

   ( ) Women groups   :

   ( ) Others   :

11. Please provide basic information on the key projects carried out by your organisation
since the last three years (5 lines for each subject – attach separately).

   • Community served

   • Objective

   • Strategies

   • Main outcomes

   • Evaluation methods employed

   • Evaluation results

12. A brief write up on the programmes the organisation currently runs

                                                        (no more than three pages)

Section D: Documentation Required

13. Copies of the following documents need to be provided

- Society Registration Certificate and Memorandum of Association & Articles along with the latest filled return./Trust Deed
- Activity Report/Annual report of the organisation for the last three years
- Annual Audit Report of the organisation for the last three years
- Income Tax Registration and Exemption Certificate if any
- FCRA Registration Certificate if any
- List of Board/Governing Body members with Contact details and occupation

14. Name of the person who filled this form:

    Qualification and experience :

    Designation   :

    Address   :